



# THE TUTWILER

H A M P T O N I N N A N D S U I T E S

## APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis, including race, creed, color, age, gender, religion or national origin.

PLEASE READ CAREFULLY: you are not required to answer any questions which you feel may violate federal, state, and/or local law, or which you feel is not related to the position for which you are applying. This application is considered current for 90 days and for this job opening only. At the end of this period, should you wish to be considered for employment, it will be necessary to fill out a new application form.

### GENERAL INFORMATION

Name \_\_\_\_\_ Date of Application \_\_\_\_\_  
LAST FIRST MIDDLE

Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP CODE

Telephone # ( ) \_\_\_\_\_ Mobile/pager # ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_

### JOB INTEREST

Position Applying For: \_\_\_\_\_ Referred by: \_\_\_\_\_

Type of employment Desired (circle one) Full time Part time Temporary Summer Other

Shift Preference Day Swing Night Any \_\_\_\_\_

Willing to work Weekends: Yes \_\_\_\_\_ No \_\_\_\_\_ Are you willing to work overtime: Yes \_\_\_\_\_ No \_\_\_\_\_  
Holidays: Yes \_\_\_\_\_ No \_\_\_\_\_ Other: \_\_\_\_\_

Salary requested Hourly \$ \_\_\_\_\_ Weekly \$ \_\_\_\_\_ Monthly \$ \_\_\_\_\_

Date available to begin work: \_\_\_\_\_ Are you over 18 years old? Yes No If no, give age: \_\_\_\_\_

If applying for a position that serves alcohol, are you of legal age to serve? \_\_\_\_\_

Have you ever been convicted of a felony? No Yes An affirmative response will not automatically disqualify you from being considered for employment.

If yes, describe fully: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there any additional information you can provide relative to the change of your name, or your use of an assumed name or nickname, which would enable the company to make a more effective check of your records?  
No Yes If yes, explain: \_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL INFORMATION:**

Describe hobbies, special interests, awards and activities (Omit references to organizations/activities which have racial, religious, or gender identification):

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Have you or any relatives been employed by Hilton Hotel, Inc brand (Hampton Inn, Hampton Inn & Suites, Embassy Suites)? NO \_\_\_\_\_ Yes \_\_\_\_\_ If yes, who? \_\_\_\_\_ Where? \_\_\_\_\_

Business Unit				Where
Reason for Leaving				
Have you ever been refused a bond or had a bond canceled?				
			Yes	No
If yes, specify:				
Military Information: Veteran?	Yes	No	Service Branch:	
Date discharged:		Rank at discharge:		

**EMPLOYMENT HISTORY:** List below all present and past employment beginning with your most recent. Account for 10 years including periods of unemployment and military service. Must be completed even if resume' is attached.

Date Month & Year	Name & Address of Employer and Phone #	Salary	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				
From				
To				
From				
To				

**EDUCATION**

School (HS, College)	Name / Location	Course of Study	Did you graduate? (Yes, No, Attending)	Highest Grade Completed
				1 2 3 4
				1 2 3 4
				1 2 3 4

I verify the previous given information is true and correct to the best of my knowledge. I also understand that giving falsified statements on the application may be grounds for immediate termination.

Signature \_\_\_\_\_

Date \_\_\_\_\_